

This notice has been written to help you. Read it carefully and do as you are asked. If there is anything you do not understand, ask the IELTS Administrator or the test supervisor.

Before test day

You must ...

- provide proof of your identity (passport or national identity card) at registration. This identity document must contain a number, a signature, a date of birth and a photograph. You should contact your test centre who will tell you which type of identity document they accept. Candidates taking the test outside their own country must produce a passport.
- provide two recent identical passport-sized photographs on registration. (See page iv for guidance on photograph requirements.)
- inform the test centre of any changes to your identity document before the test date. If you do not do this you will not be allowed to take the test and you will not be eligible for a refund or transfer.

On test day

You must ...

- bring the same identity document on the test day as the one recorded on your Application Form. If you do not do this you will not be allowed to take the test and you will not be eligible for a refund or transfer.
- arrive at the test centre before the scheduled test start time. If you arrive late:
 - you will not be admitted to the test room.
 - you will not be allowed to take any of the test components.
 - you will not be eligible for a refund or transfer.
- leave personal belongings outside the test room. The following items may not be taken into the test room: bags, correction fluid, highlighter pens and electronic devices such as mobile phones, pagers, recorders and dictionaries. Candidates must ensure that mobile phones and pagers which are left outside the test room are switched off. Any candidate who does not switch off their phone or pager, or takes any electronic device into the test room, will not be allowed to complete the test and will not receive an IELTS test result or be eligible for refund or transfer. Candidates must not bring valuables to the test centre as the test centre cannot be responsible for these.
- keep only the following items on your desk: your identity document, pen(s), pencil(s) and eraser(s).
- tell the test supervisor or invigilator at once:
 - if you think you have not been given the correct question paper.
 - if the question paper is incomplete or illegible.
- raise your hand to attract attention if you are in doubt about what you should do. An invigilator will come to your assistance. Candidates may not ask for, and will not be given, any explanation of the test questions.
- inform the test supervisor or invigilator on the day of the test, if you believe that your performance may be affected by ill health, by the way in which the test is delivered at the centre or for any other reason. If you have a complaint relating to the delivery of the test, you must submit your complaint to the test centre before your results have been issued. The IELTS Test Partners will not accept complaints relating to the delivery of the test after results have been issued.
- when leaving the test room at the end of the test, leave behind all test materials. The test materials include, but are not limited to, question papers, Speaking tasks, answer sheets/booklets and any paper used for rough work. Any candidate who attempts to remove test materials from the test room will be disqualified and will not receive an IELTS test result.

You must not ...

- talk to or disturb other candidates once the test has started.
- lend anything to, or borrow anything from, another candidate during the test.
- eat or smoke in the test room.
- leave the test room without the permission of the test supervisor or invigilator.
- leave your seat until all test materials have been collected and you have been told you can leave.
- engage in any form of malpractice which may damage the integrity and security of the IELTS test. Malpractice includes, but is not limited to:
 - attempting to cheat in any way.
 - impersonating another candidate or having another person impersonate you.
 - copying the work of another candidate.
 - disrupting the test in any way.

- reproducing any part of the test in any medium.
- attempting to alter the data on the Test Report Form.

- Candidates engaging in malpractice will not be allowed to complete the test and will not receive an IELTS test result. Candidates who are found to have engaged in malpractice on test day after their result has been issued will have their result cancelled. Candidates engaging in malpractice may be liable to legal action.

Your test result

- Results are issued by test centres, usually 13 days after the test.
- You will receive only one copy of your Test Report Form. The test centre is not permitted to issue a replacement copy in the event of loss or damage.
- The Test Report Form will be issued in your name as it appears on the identity document used at registration. If you find that your personal details are incorrect on the Test Report Form, please contact the centre where you took the test to request changes. Documentation must be provided to verify the correct details. If the centre is unable to assist with your request for a change to your personal details please contact either IDP (ielts@idp.com) or British Council (ielts@britishcouncil.org) for further advice.
- If you change your name after receiving your Test Report Form, the name will not be changed on the Test Report Form. In the unusual event that a replacement Test Report Form is approved centrally by the IELTS Test Partners, it will be issued with the name provided on the original Test Report Form.
- Your result may not be issued 13 days after the test if any of the IELTS Test Partners deem it necessary to review any matter associated with your test. In exceptional circumstances you may be required to re-take one or more IELTS components.
- The Test Report Form may be cancelled after it has been issued if any irregularity is identified within the two-year validity period. You may be required to re-take one or more IELTS components.
- Your result will be disclosed by the IELTS Test Partners to the Recognising Organisations which you nominated on your Application Form, for the purpose of allowing those organisations to verify the result or to carry out any enquiries in relation to suspected malpractice.
- If any of the data on the Test Report Form provided by you or your agent to Recognising Organisations has been altered in any way, your original test result will be cancelled by the IELTS Test Partners.
- You will not be permitted access to the work you produce in the IELTS test. The IELTS Test Partners will retain the work you produce to assess your test performance, and it may be used for quality control purposes and research activities.

Cancelling your test or requesting a transfer

- If you cancel your test or request a transfer five weeks or more before the test date, the test centre will charge an administration fee of up to 25% of the total test fee.
- If you cancel your test within five weeks of the test date for any reason apart from medical ones, you will not be eligible to receive a refund. If you cancel your test or request a transfer within five weeks of the test date for medical reasons, you must provide supporting medical evidence within five working days of the test date. Only evidence of serious illness will be considered. Only original medical certificates will be accepted and must state inability to appear for the test on the scheduled test date.

How IELTS uses your information

- The IELTS Test Partners recognise and support the right of genuine IELTS test candidates to privacy.
- Test Report Forms will only be sent to those Recognising Organisations nominated by the IELTS candidate on their Application Form or at the request of the candidate after the issue of results.
- The IELTS Test Partners or their authorised representatives may share candidate test performance or score data with Recognising Organisations or law enforcement agencies where required for verification purposes or other purposes to protect the IELTS test and its stakeholders against any form of malpractice. The IELTS Test Partners may use IELTS test score data and test responses, in an anonymous form, for informational, research, statistical or training purposes.

Codes to enter for questions 11–14

Refer to the lists below for the codes to enter for your country or region of origin, your first language and your occupation.

If either your first language or your country or region of origin is not listed, enter '000'. Look for the closest description of your occupation and proposed area of study. If your work or position is not covered at all, then enter '00'.

Question 11 – Country or region of origin

Afghanistan	001	France	066	Monaco	129
Albania	002	French Guyana	067	Mongolia	130
Algeria	003	French Polynesia	068	Montenegro	131
American Samoa	004	Gabon	069	Montserrat	132
Andorra	005	Gambia	070	Morocco	133
Angola	006	Georgia (Republic of)	071	Mozambique	134
Antigua and Barbuda	007	Germany	072	Myanmar	135
Argentina	008	Ghana	073	Namibia	136
Armenia (Republic of)	009	Gibraltar	074	Nauru	137
Aruba	223	Greece	075	Nepal	138
Australia	010	Greenland	076	Netherlands	139
Austria	011	Grenada	077	Netherlands Antilles	140
Azerbaijan	012	Guadaloupe	078	New Caledonia	141
Bahamas	013	Guam	079	New Zealand	142
Bahrain	014	Guatemala	080	Nicaragua	143
Bangladesh	015	Guinea	081	Niger	144
Barbados	016	Guinea-Bissau	082	Nigeria	145
Belarus (Republic of)	017	Guyana	083	Niue (Cook Island)	146
Belgium	018	Haiti	084	Norfolk Island	229
Belize	019	Holy See	212	Northern Mariana Islands	230
Benin	020	Honduras	085	Norway	147
Bermuda	021	Hong Kong	086	Oman	148
Bhutan	022	Hungary	087	Pakistan	149
Bolivia	023	Iceland	088	Palau	231
Bosnia-Herzegovina	024	India	089	Palestine	150
Botswana	025	Indonesia	090	Panama	151
Brazil	026	Iran	091	Papua New Guinea	152
Brunei, Darussalem	027	Iraq	092	Paraguay	153
Bulgaria	028	Ireland	093	Peru	154
Burkina Faso	029	Israel	094	Philippines	155
Burundi	031	Italy	095	Pitcairn Island	156
Cambodia	032	Jamaica	097	Poland	157
Cameroon	033	Japan	098	Portugal	158
Canada	034	Jordan	099	Puerto Rico	159
Canton and Enderburys Phoenix Is	035	Kazakhstan	100	Qatar	160
Cape Verde	036	Kenya	101	Reunion	161
Caroline Islands	037	Kiribati	102	Romania	162
Cayman Islands	038	Korea, North	103	Russia	163
Central African Republic	039	Korea, South	104	Rwanda	164
Chad	040	Kuwait	105	San Marino	165
Chile	041	Kyrgyzstan	226	Sao Tome and Principe	166
China (People's Republic of)	042	Laos	106	Saudi Arabia	167
Colombia	043	Latvia (Republic of)	107	Senegal	168
Comoros	044	Lebanon	108	Serbia	169
Congo	045	Lesotho	109	Seychelles	170
Cook Islands	046	Liberia	110	Sierra Leone	171
Costa Rica	047	Libya	111	Singapore	172
Côte d'Ivoire	096	Liechtenstein	112	Slovakia (Republic of)	173
Croatia (Republic of)	048	Lithuania (Republic of)	113	Slovenia (Republic of)	174
Cuba	049	Luxembourg	114	Solomon Islands	175
Cyprus	050	Macao	115	Somalia	176
Czech Republic	051	fyr Macedonia	225	South Africa	177
Denmark	052	Madagascar	116	Spain	178
Djibouti	053	Malawi	117	Sri Lanka	179
Dominica	054	Malaysia	118	St. Helena	180
Dominican Republic	055	Maldives	119	St. Kitts-Nevis-Anguilla	181
Ecuador	056	Mali	120	St. Lucia	182
Egypt	057	Malta	121	St. Pierre and Miquelon	183
El Salvador	058	Marshall Islands	122	St. Vincent and the Grenadines	184
Equatorial Guinea	059	Martinique	123	Sudan	185
Eritrea	060	Mauritania	124	Surinam	186
Estonia	061	Mauritius	125	Svalbard and Jan Mayen Islands	232
Ethiopia	062	Mayotte	227	Swaziland	187
Faeroe Islands	063	Mexico	126	Sweden	188
Falkland Islands	224	Micronesia (Federal States of)	228	Switzerland	189
Fiji	064	Midway Islands	127	Syria	190
Finland	065	Moldova (Republic of)	128	Tahiti	191

Question 12 – First Language

Taiwan	192	Afrikaans	001	Marathi	076
Tajikistan	233	Akan	002	Marshallese	077
Tanzania	193	Albanian	003	Masai	078
Thailand	194	Amharic	004	Mende	079
Timor-Leste	222	Arabic	005	Mongolian	080
Togo	195	Armenian	006	Nepali	081
Tokelau	196	Assamese	007	Norwegian	082
Tonga	197	Aymara	008	Oriya	083
Trinidad and Tobago	198	Azeri	009	Palauan	084
Tunisia	199	Baluchi	010	Punjabi	085
Turkey	200	Bambara	011	Pashto	086
Turkmenistan	234	Basque	012	Polish	087
Turks and Caicos Islands	201	Bemba	013	Ponapean	088
Tuvalu	202	Bengali	014	Portuguese	089
Uganda	203	Bihari	015	Pushtu	090
Ukraine	204	Bosnian	901	Quechua	091
United Arab Emirates	205	Breton	016	Rajasthani	092
United Kingdom	206	Bulgarian	017	Riff	093
Uruguay	207	Burmese	018	Romanian	094
US Virgin Islands	208	Byelorussian	019	Romansch	095
United States of America	209	Catalan	020	Russian	096
Uzbekistan (Republic of)	210	Chinese	021	Samoan	097
Vanuatu	211	Creole	022	Serbian	098
Venezuela	213	Croatian	023	Setswana	099
Vietnam	214	Czech	024	Shona	100
Wallis and Futuna Islands	215	Danish	025	Sindhi	101
Western Sahara	216	Dari	026	Singhalese	102
Western Samoa	217	Dzongkha	027	Slovak	103
Yemen (Republic of)	218	Dutch	028	Slovene	104
Zaire	219	Efik	029	Somali	105
Zambia	220	English	030	Spanish	106
Zimbabwe	221	Estonian	031	Swahili	107
Other	000	Ewe	032	Swazi	108
		Faeroese	033	Swedish	109
		Farsi	034	Tagalog	110
		Fijian	035	Tahitian	111
		Finnish	036	Tamil	112
		Flemish	037	Tatar	113
		French	038	Telugu	114
		Fulani	039	Tetum	136
		Ga	040	Thai	115
		Galician	903	Tibetan	116
		Georgian	041	Tigrinya	117
		German	042	Tongan	118
		Gilbertese	043	Trukese	119
		Greek	044	Tulu	120
		Gujarati	045	Tupi/Guarani	121
		Haitian Creole	046	Turkish	122
		Hausa	047	Uighur	123
		Hebrew	048	Ukrainian	124
		Hindi	049	Ulithian	125
		Hungarian	050	Urdu	126
		Ibo/Igbo	051	Uzbek	127
		Icelandic	052	Vietnamese	128
		Igala	053	Wolof	129
		Indonesian	054	Xhosa	130
		Italian	055	Yao	131
		Japanese	056	Yapese	132
		Javanese	057	Yiddish	133
		Kannada	058	Yoruba	134
		Kashmiri	059	Zulu	135
		Kazakh	060	Other	000
		Khmer	061		
		Korean	062		
		Kurdish	063		
		Lao	064		
		Latvian	065		
		Lithuanian	066		
		Luba	067		
		Luo	068		
		Luxemburgish	069		
		Macedonian	902		
		Malagasy	070		
		Malay	071		
		Malayalam	072		
		Malinka	073		
		Maltese	074		
		Maori	075		

Question 13 – Occupation

Example

If you are a student, enter 08 because the sector is Education and 7 because the level is Student.

0 8 7

Sector

Administrative services	01
Agriculture, Fishing, Forestry, Mining	02
Arts and Entertainment	03
Banking and Finance	04
Catering and Leisure	05
Construction Industries	06
Craft and Design	07
Education	08
Health and Social Services	09
Installation, Maintenance and Repair Services	10
Law and Legal Services	11
Manufacturing and Assembly Industries	12
Personal Services	13
Retail Trade	14
Technical and Scientific	15
Telecommunications and the Media	16
Transport	17
Utilities (gas, water etc)	18
Wholesale Trade	19
Other	00

Level

Self-employed	1
Employer/Partner	2
Employee (Senior level)	3
Employee (Middle or Junior level)	4
Worker in the home	5
Retired	6
Student	7
Other	0

Question 14 – Why you are taking the test?

For higher education extended course (three months or more)	1
For higher education short course (three months or less)	2
For other education purposes	3
For registration as a doctor	4
For immigration	5
For employment	6
For professional registration (NOT medical)	7
For personal reasons	8
For registration as a nurse (including CGFNS)	9
For registration as a dentist	10
Other	0



Checklist

- I have signed the Application Form.
- I have provided 2 passport-sized photographs (signed on the back).

Photographs must:

- be in colour
- be identical
- be no more than 6 months old
- be taken against a plain background so that features are clearly distinguishable
- be undamaged
- be in sharp focus and clear
- be print quality of professional standard
- be a close-up of the head and shoulders
- show the candidate looking straight at the camera
- show the candidate with a neutral expression
- show the candidate with mouth closed
- show the candidate with eyes open and clearly visible
- show the candidate without glasses
- not show any shadows
- not show anything covering the face, the outlines of the eyes, nose or mouth

- I have provided all the information required.
- I have enclosed the test fee.
(Please note that your application will not be processed without this).
- I have attached a photocopy of my passport (pages showing personal identification details and expiry date).



UNIVERSITY of CAMBRIDGE
ESOL Examinations

Declaration

- I acknowledge that the IELTS test is jointly managed by British Council, IDP: IELTS Australia and Cambridge ESOL, collectively referred to as the IELTS Test Partners.
- I certify that the information on this Application Form is complete, true and accurate.
- I understand that the personal data on this Application Form is collected for the purposes of the IELTS test, and I consent for this data to be disclosed to, processed and stored by the IELTS Test Partners for the purpose of such administration. I further consent for this data and my test result to be disclosed by the IELTS Test Partners to those Recognising Organisations to which I apply, for the purpose of allowing these organisations to verify my test result or to carry out enquiries in relation to suspected malpractice. If the IELTS Test Partners discover that a false or altered Test Report Form has been provided to any of these Recognising Organisations I further consent that the IELTS Test Partners may inform the same and provide them with my personal data and any relevant details relating to the work I produce as part of my test taking.
- I understand that my personal data may be processed in an anonymous form for statistical and research purposes for the development of Cambridge ESOL examinations. Cambridge ESOL and the centre administering the test confirm that they will not disclose personal information about candidates to others except as stated in this Declaration or to the extent permitted by law.
- I understand that I may view a copy of my personal data contained in the Application Form by contacting ielts@cambridgeesol.org. I understand that a fee will be charged for access to this information.
- I understand that if the details on this form are not completed my application may not be processed. I further understand that completing and submitting this Application Form does not guarantee enrolment on my preferred test date or at my preferred test location. I understand that my enrolment will be confirmed in writing from the test centre.
- I acknowledge that I have read the *IELTS Notice to Candidates* contained on page i of this document and undertake to abide by the rules and regulations contained therein.
- I understand that the IELTS Test Partners have a responsibility to all candidates and Recognising Organisations to ensure the highest confidence in the accuracy and integrity of test results and that the IELTS Test Partners therefore reserve the right to withhold test results temporarily or permanently, or to cancel test results which have been issued, if they consider those results to be unreliable for reasons of suspected malpractice or any other irregularity in the test process.
- I understand that my result may not be issued 13 days after the test if any of the IELTS Test Partners deem it necessary to review any matter associated with my test, including making enquiries as to whether any rules or regulations have been breached, as outlined in the *IELTS Notice to Candidates*. I understand that in exceptional circumstances I may be required to re-take one or more IELTS components.
- I understand that if I engage in any form of malpractice, or do anything that might damage the integrity and security of IELTS, I will not receive a test result, my test fee will not be refunded and I may be prohibited from taking the IELTS test in the future. I understand that details of any malpractice that has been established or is being formally investigated may be provided to the relevant Recognising Organisations, including visa processing authorities, and that suspected malpractice will be reported centrally to the IELTS Test Partners and to any relevant test centre by the centre where the suspected malpractice occurred.
- I understand that if any other person attempts to take the IELTS test in my place (i.e. in place of the person whose details appear on this form), both I and such person will be liable to prosecution. Details relating to the situation may be provided to the relevant authorities, including visa processing authorities.
- I consent for a photograph to be taken of me on the test day to assist in the confirmation of my identity. I acknowledge that this photograph will be printed onto the IELTS Test Report Form issued under my name and with my identity details and will be provided to the Recognising Organisations to which I apply and to the IELTS Test Partners.
- I understand that the work I produce as part of the IELTS test remains the property of the IELTS Test Partners. Under no circumstances will it be released to candidates or to institutions or organisations, except in the investigation of suspected malpractice whereby the work I produce as part of the IELTS test may be provided to relevant authorities.
- I agree that an observer may attend my Speaking test as part of the monitoring process.
- I understand that I will be charged the full test fee if I cancel my test or request a transfer within five weeks of the test date, unless I provide appropriate medical evidence, within five days of the test date, to support the cancellation or transfer.
- I acknowledge that I have read the *IELTS Information for Candidates* booklet.

Disclaimer: The International English Language Testing System (IELTS) is designed to be one of many factors used by academic institutions, government agencies, professional bodies and employers in determining whether a test taker can be admitted as a student or be considered for employment or for citizenship purposes. IELTS is not designed to be the sole method of determining admission or employment for the test taker. IELTS is made available worldwide to all persons, regardless of age, gender, race, nationality or religion, but it is not recommended to persons under 16 years of age.

British Council, IDP: IELTS Australia and Cambridge ESOL and any other party involved in creating, producing, or delivering IELTS shall not be liable for any direct, incidental, consequential, indirect, special, punitive, or similar damages arising out of access to, use of, acceptance by, or interpretation of the results by any third party, or any errors or omissions in the content thereof.

Signature

Date

d	d	m	m	y	y
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